

# NAME BASED SCHOOL INQUIRY FORM FOR ILLINOIS CRIMINAL HISTORY CONVICTION INFORMATION

(Please see the reverse side for instructions on completing this form)



**Transaction Control Number**



**FRM0730L39431571**

**Submitting Agency ORI - NCIC**

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**Submitting Agency Name**

**Cost Center  
(Office Use Only)**

**A name based criminal history record check will be performed based on the personal identifiers submitted pertaining to the applicant. Please note, however, that a "no record" response from the ISP does not ensure that conviction information does not exist under other personal identifiers for the individual in question. Conversely, a "record" response does not ensure that the record belongs to the subject in question. It is common for criminal offenders to use false or alias names and dates of birth which may not be detected by a name based request for conviction information. To ensure that the information furnished by the ISP positively pertains to the individual in question, a Fee Applicant fingerprint card form (#ISP6-404) should be submitted. Fingerprints are the only positive means of identification. To obtain more information about submitting fingerprint card inquiries, please contact the Civil Processing Unit at the phone number appearing on the reverse side of this form.**

<b>Subject's Last Name</b>	<b>First Name</b>	<b>Middle Name</b>		
<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>		
<b>Date of Birth</b>				
<div style="border: 1px solid black; height: 30px;"></div>				
<b>Sex</b>	<b>Race</b>	<b>Social Security Number</b>	<b>Drivers License Number</b>	<b>DL State</b>
<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; height: 30px;"></div>

**Requestor's Name**

<b>Subject's Maiden Last Name</b>	<b>First Name</b>	<b>Middle Name</b>
<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>

**Fee Amount**

The code values used in the Illinois State Police name search must include valid national crime information center code values for certain fields. These fields include sex codes and race codes. The standard code values for sex codes include "M" for Male, "F" for Female, or "U" for Unknown. The standard code values for race codes include "W" for White (includes Mexicans and Latins), "B" for Black, "A" for Asian/Pacific Islander, "I" for Indian/Alaskan Native, or "U" for unknown. If your submission contains values other than the standard code values, the search results could be adversely affected.

Signature of Applicant: \_\_\_\_\_ Date:        /        /